



UNHCR

United Nations High Commissioner for Refugees
Haut Commissariat des Nations Unies pour les réfugiés

DATE: 08 JUNE 2021

INVITATION TO BID: No. ITB/HCR/ROK/2021/013
SUPPLY AND DELIVERY OF HYGIENE KITS FOR UNHCR SUDAN OPERATION.

CLOSING DATE AND TIME: 24 JUNE 2021 - 17:00 HRS. Local Time

INTRODUCTION TO UNHCR

The Office of the United Nations High Commissioner for Refugees (UNHCR) was established on December 14, 1950 by the United Nations General Assembly. The agency is mandated to lead and co-ordinate international action to protect refugees and resolve refugee problems worldwide. Its primary purpose is to safeguard the rights and well-being of refugees. It also has a mandate to help stateless people.

In more than five decades, the agency has helped tens of millions of people restart their lives. Today, a staff of some 16,765 people in more than 138 countries continues to help about 34 million persons. To help and protect some of the world's most vulnerable people in so many places and types of environment, UNHCR must purchase goods and services worldwide. For further information on UNHCR, its mandate and operations please see <http://www.unhcr.org>.

1. ITB INFORMATION

REQUIREMENTS

The Office of the United Nations High Commissioner for Refugees (UNHCR), Representation Office in Khartoum, invites qualified bidders to make a firm offer for the **Supply and Delivery of Hygiene Kits** (Referred to hereinafter as goods).

IMPORTANT:

Exact technical specifications of the items are detailed in **Annex A: Technical Specifications** of this document.

IMPORTANT INFORMATION

COMPLIANCE TO SPECIFICATIONS:

All the companies must comply with the specification, standards & sizes provided in this tender document.

DELIVERY CAPACITY:

Companies/firms are advised to declare the delivery time and commit a date for the delivery of the goods and **MUST** meet the committed date.

IMPORTANT:

It is strongly recommended that this Invitation to Bid document and its annexes be read thoroughly. Failure to observe the procedures laid out herein will result in disqualification from the evaluation process.

The estimated **annual** requirement of UNHCR is indicated on the **Annex C: Financial Proposal**. UNHCR reserves the right to change quantities to be delivered for each year.

Please note that figures have been stated in order to enable the bidders to have an indication of the projected requirements. It does not represent a commitment that UNHCR will purchase a minimum quantity of goods. Quantities may vary and will depend on the actual requirements and funds available regulated by issuance of individual Purchase Orders.

Other United Nations Agencies, Funds and Programmes shall be entitled to the same prices and terms as those contained in the offer(s) of the successful bidders.

IMPORTANT

It is strongly recommended that this Invitation to Bid document and its annexes be read thoroughly. Failure to observe the procedures laid out herein will result in disqualification from the evaluation process.

Note: This document is not construed in any way as an offer to contract with your firm.

2. BIDDING INFORMATION:

2.1. ITB DOCUMENTS

The following annexes form integral part of this Invitation to Bid:

Annex A: Technical Specifications

Annex B: Technical Evaluation Criteria

Annex C: Financial Offer Form.

Annex D: Vendor Registration Form.

Annex E: Bid Data Sheet

Annex F: UNHCR General Conditions of Contracts for the Provision of Goods (Rev: July 2018).

Annex G: UN Suppliers Code of Conduct.

Annex H: Calendar of Activities

2.2 ACKNOWLEDGMENT

We would appreciate your informing us of the receipt of this ITB by return e-mail to buyer's e-mail SUDKH-SU@unhcr.org as to:

- Your confirmation of receipt of this invitation to bid
- Whether or not you will be submitting a bid
- The source where you have acquired this tender document (e.g. E-Mail, UNGM website, printed media etc.)

IMPORTANT:

Please note that Bid Submissions are **NOT** to be sent to the e-mail address above.

2.3 REQUESTS FOR CLARIFICATION

Bidders are required to submit any request for clarification in respect of this ITB by Email to sudkh-su@unhcr.org
The deadline for receipt of questions is 23:59 HRS on 17th June 2021.

IMPORTANT:

Please note that Bid Submissions are not to be sent to the e-mail addresses above. Failure to comply with this provision may result in disqualification

All the emails sent requesting clarification **MUST** have the following subject otherwise UNHCR reserves the right **NOT TO REPLY**.

EMAIL SUBJECT: ITB/HCR/ROK/2021/013 – QUERY

UNHCR will compile the questions received and will respond to all qualified companies and contactors participating in the tender competition.

2.4 YOUR OFFER

Your offer shall be prepared in English. Please submit your offer using the submission template provided. It should conform to the requirements and contain all information required. The offers not conforming to the requested format will not be taken into consideration for evaluation.

The following annexes form integral part of this Invitation to Bid:

Annex A: Technical Specifications

Annex B: Technical Evaluation Criteria

Annex C: Financial Offer Form.

Annex D: Vendor Registration Form.



Annex E: Bid Data Sheet

Annex F: UNHCR General Conditions of Contracts for the Provision of Goods (Rev: July 2018).

Annex G: UN Suppliers Code of Conduct.

Annex H: Calendar of Activities

IMPORTANT:

Inclusion of copies of your offer with any correspondence sent directly to the attention of the responsible buyer or any other UNHCR staff other than the submission address will result in disqualification of the offer. Please send your bid directly to the address provided in the "Submission of Bid" (section 3) of this ITB.

Your offer shall comprise the following two sets of documents enclosed in two separate sealed envelopes:

- Technical offer
- Financial offer

Special Instructions:

- **The items should be delivered to UNHCR Gedaref Warehouse.**
- The supplier must check/inspect the items before dispatching them to UNHCR.
- All rejected items must be replaced by the supplier at no extra cost to UNHCR.

2.4.1 CONTENT OF THE TECHNICAL OFFER

IMPORTANT:

No pricing information should be included in the **Technical offer**. Failure to comply may risk disqualification. The technical offer should contain all information required.

The technical details of the products requested by UNHCR can be found in **Annex A**.

Your technical offer should clearly state whether or not the goods you are offering are fully conforming to the product specifications given. Clearly state and disclose any discrepancies with the specifications given.

The following details shall also be provided in the Technical Offer.

1. **Description of the company and the company's qualifications-** A description of your company with the following documents: company profile, registration certificate and last audit periods. Any information that will facilitate our evaluation of your company's substantive reliability, financial and managerial capacity to provide the goods.
2. **Description and number of similar and successful deliveries**
3. **Understanding of the required goods-** Provide a detailed specification of the goods proposing. A description of your company's capacity to provide the goods, including an estimated time of delivery and availability of after sales service.
4. **Country of Origin of the Supplier and place of Manufacture:** The technical offer shall state the country in which the supplier is registered as well as the country and place of manufacture of the products. Its mandatory for the Supplier to be registered with the Government of Sudan for his bid to be evaluated.
5. **Warranty:** The bid shall include defects and liability period with terms of warranty.
6. **Delivery Capacity:** The bidder shall state the mobilization time, ex-stock quantity and quantities available after one, two, three and four weeks of production lead time.
7. **Certificate:** The bidder shall submit a copy of internationally recognized quality certificate of the manufacturing company together with a copy of quality certificate for the finished product.
8. **Samples/Catalogues:** Bidders are required to submit detailed catalogue /samples of the technical details of the offered product with all required details together with the technical offer in line with the specifications.
9. **Vendor Registration Form:** If your firm is not already registered with UNHCR, you should complete, sign and submit with your technical proposal the Vendor Registration Form (**Annex D**).



10. **UNHCR General Conditions of Contract for Provision of Goods (Version 2018)**. Your technical offer should contain your acknowledgement of the UNHCR General Conditions for Provision of Goods by signing (**Annex F**)
11. UN Supplier's Code of conduct: Your technical Offer must contain your acknowledgement of the UN Supplier Code of Conduct by Signing (**Annex G**)

2.4.2 CONTENT OF THE FINANCIAL OFFER

Your separate financial offer must be in United States Dollar (**USD**) currency to be paid at a **local Bank account**.

The prices offered should remain valid for at **least 90 days** from the date of closing of the tender.

The Financial offer is to be submitted as per the Financial Offer Form (Annex C) on your headed paper. Bids that have a different price structure may not be accepted.

UNHCR is exempted from all direct taxes and customs duties. With this regard, price has to be given without VAT.

You are requested to hold your offer valid for 90 days from the deadline of submission. UNHCR will make its best effort to select a bidder or firm within this period. UNHCR's standard payment terms are within 30 days after satisfactory provision and receipt of documents in order.

The cost of preparing a bid and of negotiating a contract, including any related travel, is not reimbursable nor can it be included as a direct cost of the assignment.

2.5 BID EVALUATION

2.5.1 Supplier Registration:

The qualified suppliers will be added to the Vendor Database after investigation of suitability based on the submitted Vendor Registration Form and supporting documents. The investigation involves consideration of several factors such as:

- Financial standing,
- Core business,
- Track record,
- Contract capacity.

This will be followed later by performance evaluation as a supplier such as:

- Random / periodic testing of the supplier's products,
- Ability to respond quickly to Agency's needs,
- Timely notification on planned deliveries at least 2 days before the delivery date,
- Dependability of products and services.
- Lead time for delivery
- Packing in line with the purchase order

2.5.2 Technical evaluation and Financial evaluation:

The technical component of the submission will be evaluated using the criteria **PASS or FAIL** by using the exact same structure as outlined in **Annex B**, and based on the requirements from **Annex A**.

All bids from potential suppliers will be evaluated based on:

- Compliance with the established UNHCR specifications
- Availability of all required items (**All or none basis**) e.g. a supplier offers part of the items listed in the requirements while some items are missing in such case the offer will not be considered.
- Unit cost DAP UNHCR Gadaref warehouse Sudan
- Delivery capacity
- Availability of all required company registration related documents among others mentioned in **Annex B**.

For evaluation purposes only, the offers submitted in currency other than US Dollars will be converted into US Dollars using the United Nations rate of exchange in effect on the date the submissions are due.

UN Global Compact and other factors: UNHCR supports the UN Global Compact Initiative put forward on 31 January 1999 by UN Secretary-General Kofi Annan that would bring companies together with UN agencies, labor and civil society to support ten principles in the areas of the human rights, labour, environment and anti-corruption. We encourage our suppliers to sign up with the UN Global Compact Initiative.

2.6 SUBMISSION OF BID:

The offers must bear your official letter head, clearly identifying your company. The bid can also be sent to the street address of UNHCR offices via Post or Courier or Email at the addresses mentioned below:

The Bid must be sent in the following manner:

By e-mail:

Bids should be submitted by e-mail and all attachments should be in PDF format. (Copies of the PDF format documents may, as an addition, be included in Excel or other formats etc.).

The Technical and Financial offers shall be clearly separated.

The Technical offer should be sent by E-mail ONLY to: SUDKHTO@unhcr.org

The Financial offer should be sent by E-mail ONLY to: SUDKHFO@unhcr.org

It is your responsibility to verify that all e-mails/documents have been received properly before the deadline. Please be aware of the fact that the e-mail policy employed by UNHCR limits the size of attachments to a maximum of 10-20 Mb so it may be necessary to send more than one e-mail for the whole submission.

Please indicate in e-mail subject field:

Bid [Number]

Name of your firm with the title of the attachment

Number of e-mails that are sent (example: 1/3, 2/3, 3/4).

For example: ITB/HCR/ROK/2021/013 Company ABC (email 1 of 3)

SUBMISSION OF OFFERS BY COURIER / POST OR HAND DELIVERY:

Attention:

THE SECRETARY TO THE LOCAL COMMITTEE ON CONTRACTS
INVITATION TO BID NO.: ITB/HCR/ROK/2020/013 FOR THE SUPPLY AND ELIVERY OF HYGIENE
KITS FOR UNHCR SUDAN OPERATIONS.
UNHCR REPRESENTATION OFFICE FOR SUDAN-KHARTOUM, ALONG AHMED KHEIR ROAD
KHARTOUM

IMPORTANT TO NOTE: The submission of based on two envelop system separating the technical and financial offer. The outer envelope should be containing two inner envelopes as described below: Both inner envelopes shall indicate your firm's name and address. The first inner envelope shall be marked "Technical Component" and contain the full technical component of your offer. The second inner envelope shall be marked "Price Component" and include your signed and stamped financial offer.

IMPORTANT: The technical offer and financial offer are to be sent in separate documents. Failure to do so may result in disqualification. All bids must be clearly marked: **NOT TO BE OPENED BY REGISTRY**

Deadline: Thursday 24th June 2021 – 23:59HRS Sudan Standard Time

IMPORTANT: Any bid received after this date or sent to another UNHCR address may be rejected. UNHCR may, at its discretion, extend the deadline for the submission of bids, by notifying all prospective bidders simultaneously.

2.7 BID ACCEPTANCE:

UNHCR reserves the right to accept the whole or part of your bid.



UNHCR may at its discretion increase or decrease the proposed content when awarding the contract and would not expect a significant variation of the rate submitted. Any such increase or decrease in the contract duration would be negotiated with the successful bidder (s) as part of the finalization of the Purchase Orders for Goods.

UNHCR may, at its discretion, extend the deadline for the submission of bids, by notifying all prospective suppliers in writing. The extension of the deadline may accompany a modification of the solicitation documents prepared by UNHCR at its own initiative or in response to a clarification requested by a prospective supplier.

Please note that UNHCR is not bound to select any of the firms submitting bids and does not bind itself in any way to select the firm offering the lowest price. Furthermore, the contract will be awarded to the bid considered most responsive to the needs, as well as conforming to UNHCR's general principles, including economy and efficiency and best value for money.

2.8 CURRENCY AND PAYMENT TERMS FOR PURCHASE ORDERS


Payment will be made in accordance to the General Conditions for the Purchase of Goods and Services in the currency in which the PO is issued. Payments shall only be initiated after confirmation of satisfactory receipt of goods by UNHCR business owner.

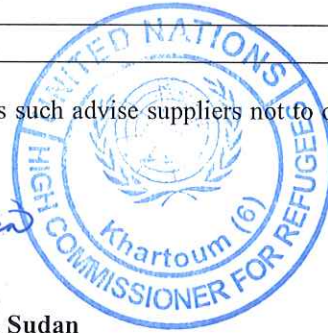
2.9 UNHCR GENERAL CONDITIONS OF CONTRACTS FOR THE PROVISION OF GOODS

Please note that the General Conditions of Contracts for the Provision of Goods (**Annex E**) will be strictly adhered to for the purpose of any future contract. The Bidder must confirm the acceptance of these terms and conditions in writing.

2.10 ZERO TOLERANCE POLICY

Please note that UNHCR strictly follows zero tolerance policy and as such advise suppliers not to offer any gift, favor, hospitality, etc. to UNHCR staff.


Syed Shabbir Hussain
Supply Officer
UNHCR Sub Office in Kassala, Sudan



ANNEX A - Technical Specifications of Hygiene /Dignity and Incontinence Kits

UNHCR Technical Requirement - Content of Hygiene Kit			
<u>S/N</u>	<u>Description</u>	<u>Quantity</u>	<u>Technical Requirements</u>
1	<u>Laundry Washing Powder</u>	<u>1 Bag</u>	1.2 kg (+/- 10%) - per bag Use of anti-carcinogen, and anti-allergic materials
2	<u>Bathing Soap</u>	<u>6 Pieces</u>	6 x 250 gr (+/- 10%) – per package Use of anti-carcinogen, and anti-allergic materials
3	<u>Regular Hair Shampoo for normal hair</u>	<u>1 Bottle</u>	500 ml (+/- 10%) – per bottle Use of anti-carcinogen, and anti-allergic materials
4	<u>Toothbrush</u>	<u>2 Pieces</u>	Number of rows: 3 Handle length 100 mm (+/- 10%) Filament material Nylon Angle of bristles: 90° Bristle ends: Round
5	<u>Toothpaste</u>	<u>1 Piece</u>	75ml/100gr (+/-10%) Use of anti-carcinogen and anti-allergic materials
6	<u>Hand Sanitizer</u>	<u>1 Bottle</u>	Min 500 ml per bottle PH range between 5.0 – 5.8 Use of anti-carcinogen, and anti-allergic materials
7	<u>Face Mask</u>	<u>2 Pieces</u>	Surgical Mask Good breathability Internal and External Faces are clearly identified Type 1, ASTM F2100 minimum level 1 or equivalent
8	<u>Comb</u>	<u>1 Piece</u>	Min 15 cm Plastic
9	<u>Disposable Razor Blade</u>	<u>2 Pieces</u>	One time usage only 6 x 4.75 x 4 inches Plastic Handle
10	<u>Roach Killer</u>	<u>1 Bottles</u>	250 ml (+/- 10%) – per bottle

UNHCR Technical Requirement - Content of Dignity Kit			
<u>S/N</u>	<u>Description</u>	<u>Quantity</u>	<u>Technical Requirements</u>
1	<u>Underwear</u>	<u>6 Pieces</u>	2 x SML; 2 x MED; 2 x LRG cotton
2	<u>Torch</u>	<u>1 Piece</u>	Solar Powered Min 2 Watt Standard Voltage LED Lighting Rechargeable
3	<u>Disposable Pads</u>	<u>15 Pieces</u>	Cotton Shape, Elastic Winged, Only Thin Length:230mm - 280mm (+/- 10%) Anti-Leak: Yes – Leak Guard Super absorbent that locks the liquid in pad
4	<u>Storage Bags</u>	<u>15 Pieces</u>	Plastic bags Sealable
5	<u>Soap</u>	<u>3 Pieces</u>	3 x 250 gr (+/- 10%) – per package Use of anti-carcinogen, and anti-allergic materials
6	IEC pamphlet on how to use the products in Tigrinya	<u>1 Flyer</u>	A5 Size color flyer



UNHCR Technical Requirement - Content of Incontinence Kit

<u>S/N</u>	<u>Description</u>	<u>Quantity</u>	<u>Technical Requirements</u>
1	<u>Underwear</u>	<u>12 Pieces</u>	Free from latex and natural rubber, washable, cotton material Size: Medium, Large and XLarge – 4 pcs for each size
2	<u>Mattress Protectors</u>	<u>2 Pieces</u>	Washable Bed Pad at 88 x 88cm; ISO Absorbency 2000ml Cotton and white
3	<u>Disinfectant</u>	<u>3 liters</u>	Alcohol based, with alcohol content of 70-80%
4	<u>Urinal Bottles (male and Female)</u>	<u>1 Piece</u>	Capacity 1 litre Weight 100 gr Re-usable and with lid
5	<u>Soap</u>	<u>12 Pieces</u>	12 x 250 gr (+/- 10%) – per package Use of anti-carcinogen, and anti-allergic materials
6	<u>Commode chair</u>	<u>1 piece</u>	Static toilet frame/shower chair/shower stool Over Toilet Frame Seat Width – approx. 440mm Seat Depth – approx. 430mm Min/Max Seat Height- approx.. 400-550mm Height adjustable legs and removable backrest Should be made of Plastic



ANNEX B -TECHNICAL EVALUATION CRITERIA	
1	Valid Business Registration document from the Government of Sudan
2	Defects and liability period with terms of warranty for minimum 12 months provided?
3	Copy of valid local/internationally recognized Quality Certificate like ISO or SSMO Sudan etc. and/or quality certificate issued by the authorized State Quality Certification Agency of the country of manufacture of the finished product issued on behalf of the manufacturer submitted?
4	UNHCR General Conditions of Contracts for the Provision of Goods - July 2018 acknowledged (signed) and submitted (Annex F)?
5	Suppliers confirmation on their letterhead to accept the UNHJCR specifications as per Annex-A ?
6	Delivery Capacity: The bidder shall state monthly delivery capacity and schedule for the consignment
7	Experience in the supply of similar products. Minimum 1 year, POs of last one year or reference letters on the letterhead of the client submitted?
8	Financial standing; Audited financial statement or certified bank statement for the past one year.
9	Vendor Registration form: The bidder companies are required to be established no less than three (3) years from the closing date of the tender. The bidders who do not comply with this requirement shall be disqualified.



ANNEX C –FINANCIAL PROPOSAL FOR THE SUPPLY AND DELIVERY OF HYGIENE KITS.

QUANTITY / ANY OTHER DISCOUNTS (PLEASE SPECIFY):

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**THE PROPOSED DISCOUNTS WILL BECOME AN INTEGRAL PART OF YOUR BID SUBMISSION
PAYMENT TERMS: ACCEPTANCE OF UN PAYMENT TERMS (I.E. 30 DAYS NET FROM RECEIPT OF DOCUMENTS)**

YES NO

BIDDER NAME:

HYGIENE KIT REQUIREMENT						
S/N	Description	UoM	Qty	Total Qty	Unit Price (USD)	Total Price (USD)
1	Laundry Washing Powder	Bag	1	180,000		
2	Bathing Soap	Pcs	6	1,080,000		
3	Regular Hair Shampoo for normal hair	Bottle	1	180,000		
4	Toothbrush	Pcs	2	360,000		
5	Toothpaste	Pcs	1	180,000		
6	Hand Sanitizer	Bts	1	180,000		
7	Face Mask	Pcs	2	360,000		
8	Comb	Pcs	1	180,000		
9	Disposable Razor Blade	Pieces	2	360,000		
10	Roach Killer	Bts	1	180,000		
Grand Total						
Delivery Lead time						

DIGNITY KIT REQUIREMENT						
S/N	Description	UoM	Qty	Total Qty	Unit Price (USD)	Total Price (USD)
1	Underwear	Pcs	6	240,000		
2	Torch	Pcs	1	40,000		
3	Disposable Pads	Pcs	15	600,000		
4	Storage Bags	Pcs	15	600,000		
5	Soap	Pcs	3	120,000		
6	IEC pamphlet on how to use the products in Tigrinya	Pcs	1	40,000		
Grand Total						
Delivery lead-time						



INCONTINENCE KIT REQUIREMENT						
S/N	Description	UoM	Qty	Total Qty	Unit Price (USD)	Total Price (USD)
1	Underwear	Pcs	12	180,000		
2	Mattress Protectors	Pcs	2	30,000		
3	Disinfectant	Ltrs	3	45,000		
4	Urinal Bottles (Female)	Pcs	1	9,000		
5	Urinal Bottles (Male)	Pcs	1	6,000		
6	Soap	Pcs	12	180,000		
7	Commode chair	Pcs	1	15,000		
Grand Total						
Delivery Lead-time						

Delivery to UNHCR Gedaref warehouse

Validity of the offer:

Warranty:

PRICE QUOTED MUST BE EXCLUSIVE OF VAT

DATE: _____

NAME: _____

SIGNATURE: _____

IN THE CAPACITY OF: _____

DULY AUTHORIZED TO SIGN BID FOR AND ON BEHALF OF: _____

OFFICIAL STAMP:

ANNEX E: BID DATA SHEET

THE FOLLOWING SPECIFIC DATA FOR THE GOODS TO BE PROCURED SHALL COMPLEMENT, SUPPLEMENT OR AMEND THE PROVISION IN THE INSTRUCTIONS TO BIDDERS. WHENEVER THERE IS A CONFLICT, THE PROVISION HEREIN SHALL PREVAIL.



DEADLINE FOR SUBMISSION OF BIDS	Wednesday 24 th June 2021 1159 Hrs (Sudan Standard Time) BIDS TO BE MARKED:	
SUBMISSION OF BIDS:	SECRETARY TO THE LOCAL COMMITTEE ON CONTRACTS – UNHCR REPRESENTATION OFFICE IN SUDAN-KHARTOUM	<u>BIDS MUST BE SUBMITTED EITHER BY HAND DELIVERY, POST OR COURIER</u> ATTN: SECRETARY TO THE LOCAL COMMITTEE ON CONTRACTS – UNHCR REPRESENTATION OFFICE IN SUDAN-KHARTOUM. INVITATION TO BID NO.: ITB/HCR/ROK/2021/013 FOR SUPPLY AND DELIVERY OF HYGIENE KITS FOR UNHCR SUDAN OPERATIONS <u>Clearly Marked: NOT TO BE OPENED BY REGISTRY</u>
LATE SUBMISSION OF OFFERS:	OFFERS SHOULD BE SUBMITTED IN GOOD TIME TO BE RECEIVED BY CLOSING DATE AND TIME. IMPORTANT NOTE: BIDS RECEIVED AFTER THE DEADLINE FOR SUBMISSION OF BIDS AND BIDS TRANSMITTED IN ANY OTHER MANNER THAN THOSE INDICATED ABOVE WILL NOT BE CONSIDERED.	
BID VALIDITY PERIOD:	90 DAYS	
PRICE VALIDITY PERIOD:	90 DAYS	
WARRANTY:	A MINIMUM OF ONE YEAR WARRANTY MUST BE PROVIDED (DULY FILLED SIGNED AND STAMPED - WARRANTY CARD MUST BE ANNEXED TO THE FINAL INVOICE FOR THE RELEASE OF THE PAYMENT)	
SPECIFICATIONS:	AS DEMONSTRATED IN ANNEX A-TECHNICAL SPECIFICATION	
DELIVERY SCHEDULE:	DELIVERY TIME: IN DAYS:	
LANGUAGE OF THE BID:	ENGLISH	
BID SUBMISSION & SAMPLES	UNHCR REPRESENTATION OFFICE FOR SUDAN-KHARTOUM, ALONG AHMED KHEIR ROAD KHARTOUM -VENDORS SHOULD PROVIDE A COLOURED PHOTO OF THE PRODUCTS AND ATTACHED IN THE TECHNICAL PROPOSAL AS A SAMPLE. SAMPLES MAY BE REQUESTED IF NEED BE.	
REQUESTS FOR ADDITIONAL INFORMATION:	BIDDERS ARE REQUIRED TO SUBMIT ALL THEIR ENQUIRIES IN RESPECT OF THIS INVITATION TO BID BY E-MAIL TO: sudkh-su@unhcr.org BEFORE 1159 HRS on Monday 17 th June 2021 (CUT-OFF DATE FOR QUERIES). UNCHR MAY, AT ITS DISCRETION, COPY ANY REPLY TO A PARTICULAR QUESTION TO ALL OTHER INVITED / PARTICIPATING BIDDERS.	

